

City of Flushing

RESOLUTION 2025-12-08a

Councilmember Karlichek offered the following resolution and moved its adoption:

WHEREAS, fees to be paid for cemetery services including graves sales, open/close of gravesites, disinterment, and pouring of foundations for headstones are to be established by resolution of the City Council, and

WHEREAS, fees to be paid for permits for building/construction (in accordance with the State of Michigan Construction Code), permanent and temporary signs, fences, garage sales, solicitation, dumping and other activities requiring a permit, and water/sewer services are to be established by resolution of the City Council, and

WHEREAS, fees to be paid for costs related to meetings of the Planning Commission and Zoning Board of Appeals are to be established by resolution of the City Council, and

WHEREAS, fees to be paid for Emergency Services Cost Recovery are to be established by resolution of the City Council, and

WHEREAS, fees to be paid for permitting and inspection of mobile food vehicle vending are to be established by City Council; and

WHEREAS, fees are to be reviewed on a yearly basis by the Flushing City Council.

NOW THEREFORE BE IT RESOLVED, the fee schedule is established as follows:

SCHEDULE OF FEES

CEMETERY

OPEN/CLOSE FULL BURIAL (<i>Mon - Fri scheduled before 3:00 p.m.</i>)	\$	900
OPEN/CLOSE FULL BURIAL (<i>Mon - Fri scheduled after 3:00 pm</i>)	\$	1100
OPEN/CLOSE FULL BURIAL (<i>Saturday until 1:00pm</i>)	\$	1200
OPEN/CLOSE CREMAINS (no tent) (<i>Mon - Fri scheduled before 3:00pm</i>)	\$	300
OPEN/CLOSE CREMAINS (no tent) (<i>Mon - Fri scheduled after 3:00 p.m.</i>)	\$	500
OPEN/CLOSE CREMAINS (<i>Saturday until 1:00pm</i>)	\$	600
DISINTERMENT (<i>Mon - Fri until 3:00</i>)	\$	900
DISINTERMENT WITH REINTERMENT IN FLUSHING CEMETERY	\$	1800
REGULAR CEMETERY LOT – Resident	\$	750
REGULAR CEMETERY LOT – Non Resident	\$	1500
CREMATED REMAINS/CREMATION SECTION - Resident	\$	300
CREMATED REMAINS/CREMATION SECTION – Non Resident	\$	600
FOUNDATION (PER SQUARE INCH)	\$	0.65
TRANSFER OF CEMETERY LOT (purchased prior to July 1, 2015)	\$	100
Additional services requested will have a minimum charge of 2 employees at 2 hours	\$	Varies
Tent for full burial is dependent upon weather, no credit/refund will be given		

COST RECOVERY

RETURNED CHECKS (NSF, STOP PAY, ETC)	\$	25.00
YARD BAGS	\$	2.50
ORDINANCES, PENAL FINES & COSTS -		

USUALLY FROM GENESEE COUNTY

VARIES

FIRE DEPARTMENT COST RECOVERY

A calculated fee for personnel, trucks, equipment, supplies, contracted services, additional cost of contractors and/or equipment required to abate incident will be billed as appropriate.

LABOR RATES

CHIEF OFFICER	\$	315.00 PER HOUR
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TRUCKS/EQUIPMENT

ENGINE/PUMPER	\$	503.00 PER HOUR
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SQUAD	\$	378.00 PER HOUR
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EXTRICATION TOOLS	\$	VARIES
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SUPPLIES

ACTUAL COST OF SUPPLIES, IE. FOAM, OIL DRY, SAND, OTHER	\$	VARIES
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CONTRACTORS/EQUIPMENT

ACTUAL COST BILLED BY CONTRACTOR FOR TIME AND EQUIPMENT	\$	VARIES
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GENERAL OFFICE MISCELLANEOUS

WEDDING CEREMONIES	\$	100.00
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NOTARY	\$	5.00 per document
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SALT DONATIONS	\$	VARIES
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MOVIES IN THE PARK	\$	VARIES
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CONCESSION STAND	\$	VARIES
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YOUTH	\$	VARIES
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HEALTH INSURANCE PAYMENT	\$	VARIES
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LICENSES/PERMITS

SOLICITATION	\$	100.00
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BUSINESS LICENSE		
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WASTE HAULING	\$	25.00
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WATER/SEWER EXCAVATION	\$	25.00
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BOWLING ALLEY	\$	20.00
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POOL TABLE	\$	7.00
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VIDEO GAME	\$	25.00
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DANCE PERMIT	\$	100.00
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CAFÉ	\$	50.00
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MOBILE FOOD VEHICLE VENDING – PERMIT	\$	75.00
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MOBILE FOOD VEHICLE VENDING – INSPECTION	\$	50.00
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PERMITS

BUILDING, ZONING, FENCE and SIGN		
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Per Resolution 2017-5-8A

Construction Permit Fee

Schedule effective Oct 1, 2019

(FEE COLLECTED BY CITY)

TEMPORARY SIGN PERMITS	\$	20.00
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GARAGE SALE PERMITS	\$	10.00
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RENTAL INSPECTION	\$	85.00
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PLANNING COMMISSION

SITE PLAN	\$	150.00
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SPECIAL USE PERMIT	\$	325.00
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REZONING	\$	450.00
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REQUEST FOR A SPECIAL MEETING OF THE PLANNING COMMISSION	\$	280.00
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PROFESSIONAL CONSULTANT REVIEW SERVICES

(An escrow account will be required to be opened with \$600 per application) Actual Cost

POLICE DEPARTMENT MISCELLANEOUS

SEX OFFENDER REGISTRY		50.00
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VEHICLE INSPECTIONS		100.00
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PRELIMINARY BREATH TEST (PBT)		5.00
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IMPOUND FEE FOR CRIMINAL ARRESTS		200.00
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RENTALS

PAVILION RENTAL (CITY RESIDENT)	\$	50.00
PAVILION RENTAL (NON-RESIDENT)	\$	150.00
BANDSHELL RENTAL (CITY RESIDENT)	\$	125.00
BANDSHELL RENTAL (NON-RESIDENT)	\$	250.00
RACES – BOARDWALK	\$	25.00

RENTAL UNIT REGISTRATION

RENTAL UNIT REGISTRATION PRIOR TO 1/1	\$	150.00 PER UNIT
LATE RENTAL UNIT REGISTRATION 1/2 TO 1/31	\$	300.00 PER UNIT
LATER RENTAL UNIT REGISTRATION AFTER 2/1	\$	500.00 PER UNIT
INSPECTION FEE (FIRST INSPECTION AND FOLLOW-UP IF NECESSARY)	\$	0.00
MISSED INSPECTION (WE SHOW UP, REPRESENTATIVE DOES NOT)	\$	150.00 PER MISSED INSPECTION
ANY INSPECTION AFTER THE SECOND AND BEYOND	\$	300.00 PER INSPECTION, PER UNIT

RIGHT OF WAY FEES

REFUNDABLE FOR NEW BUILDS	\$	300.00
REFUNDABLE FOR SEWER/WATER EXCAVATION	\$	200.00
OTHER MISCELLANEOUS WORK	\$	10.00

TICKETS

POLICE	VARIES
SALT	VARIES
PARKING VIOLATIONS	
Handicapped Zone	\$150.00
Fire Lane	\$75.00
Parking on City Streets (2 a.m. to 6 a.m.) Overnight Parking	\$50.00
All other parking violations	\$25.00 (first offense) \$50.00 (second offense within the same calendar year) \$75.00 (third offense and any other within the same calendar year)

In the event payment of the fine is not made within ten (10) days of the date of issuance, and additional \$100 penalty shall be assessed. After 6 unpaid violations, the license plate number will be submitted to the State of Michigan Secretary of State for the placement of a lien.

TRAILER FEES (SET BY GENESEE COUNTY)

TRAILER FEES TO SCHOOLS	\$	2.00
TRAILER FEE TO COUNTY	\$	0.50
TRAILER FEE TO CITY OF FLUSHING	\$	0.50

ZBA

VARIANCE	\$	525.00
PROFESSIONAL CONSULTANT REVIEW SERVICES		Actual Cost
(An escrow account may be required to be opened with \$600 per application)		

CONSTRUCTION BOARD OF APPEALS

APPEALS HEARING	\$	325.00
PROFESSIONAL CONSULTANT REVIEW SERVICES		Actual Cost
(An escrow account may be required to be opened with \$600 per application)		

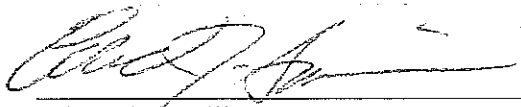
WATER/SEWER SERVICE FEES

WATER METER TESTING (fee waived if meter reads outside 97% - 103% accurate)	\$	Minimum 1 hour DPW wages + fringe benefits
Frost Plate replacement	\$	50.00
Water Turn Off for nonpayment	\$	50.00
After Hours Turn on or turn off	\$	100.00
Water Meter Testing – Minimum 2 hours	\$	150.00
Manual Water Read – per Res 2018-05-14B	\$	25.00

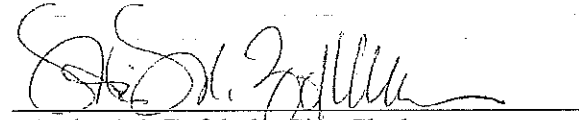
BE IT FURTHER RESOLVED that requests submitted under the Freedom of Information Act are subject to the laws of the State of Michigan, and

BE IT FURTHER RESOLVED that the effective date will be December 08, 2025.

Second by Councilmember Aversa. 7 Yeas. 0 Nays. Motion Carried.

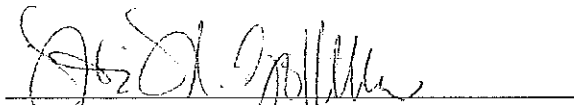


Edward J. Sullivan, Mayor



Monica M. Zofchak, City Clerk

I, Monica M. Zofchak, City Clerk of the City of Flushing, hereby certify the foregoing to be a true and complete copy of a resolution adopted by the Flushing City Council at a regular meeting held on Monday, December 08, 2025.



Monica M. Zofchak, City Clerk